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Welcome to Mississippi State University and Starkville! We are very pleased that you have joined us as a faculty member and hope that you will have a productive and happy career experience here. This *New Faculty Information Guide* is designed to orient you to some basic information that you may find helpful as you get started. It is not meant to be exhaustive or authoritative, but to help guide you to information to ease your transition.

New Faculty Orientation is scheduled for August 12, followed by a New Faculty Teaching Academy on August 13 for those who have teaching assignments. If you are a tenure-track faculty member, you are requested to attend the one-day New Faculty Orientation session or a make-up program which will be held in early fall.

The New Faculty Orientation program schedules activities throughout the year which are designed to help acclimate you to life as a faculty member here, and functions to help you meet your new colleagues. More details on these programs are found elsewhere. Additionally, the Center for Teaching and Learning offers a full range of faculty development programs and technical training courses that are scheduled throughout the year. Individual consultation and support are also available for new faculty members.

Again, welcome to MSU. Please let me know if I can be of assistance to you.

Linda W. Morse, Ph. D.
Director, Center for Teaching and Learning
ABOUT MSU

Mississippi State University forms part of a cohesive town-university community with the growing agricultural-commercial-industrial town of Starkville. Located in the eastern part of north-central Mississippi, it is 125 miles northeast of Jackson and 23 miles west of Columbus; it is served by Highways 82, 12 and 25 and by feeder air service through the Golden Triangle Regional Airport 14 miles east. Away from urban complexities, the community enjoys many intellectual, cultural, and recreational advantages: the MSU-Starkville Civic Symphony and Chorus; the Starkville Community Theater; the University Lyceum series, bringing professional musical, dramatic, and artistic groups and performers to the campus; art exhibits, plays, and recitals by local and visiting artists; public radio and public television programs through Mississippi Public Broadcasting performances by popular musical groups of regional and national celebrity; frequent intercollegiate athletic events in modern facilities; and a variety of recreational opportunities on playing fields and courts, in neighboring forests, fields, and lakes, and along the nearby Tennessee-Tombigbee Waterway.

The University

Mississippi State University is a comprehensive, doctoral-degree-granting university offering to a diverse and capable student body a wide range of opportunities and challenges for learning and growth; to the world of knowledge, vigorous and expanding contributions in research, discovery, and application; and to the State and its people in every region, a variety of expert services. Mississippi State University is designated as a Doctoral/Extensive institution by the Carnegie Foundation for the Advancement of Teaching. It is representative of the American Land-Grant tradition and distinctive in its own character and spirit, born of its Mississippi heritage and the vision and loyal perseverance of those who have labored in its development. Mississippi State University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate, masters, specialist, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Mississippi State University.
An able faculty, drawn from the best institutions in all parts of the nation, strive earnestly to demonstrate excellence in teaching, while producing in their specialized studies scholarly books, articles, and conference papers that gain respect for themselves, the University, and the state. Thus they ensure for their students instruction that is in immediate touch with current knowledge and thought. A body of energetic researchers, both faculty and other, assisted by an effective research administration, places Mississippi State among the first one hundred universities in the nation in research and development in the sciences and engineering. The University's service agencies are similarly distinguished, earning the respect and support of their varied constituencies throughout the state, as well as in other states and in foreign countries.

The History

The University began as The Agricultural and Mechanical College of the State of Mississippi, one of the national Land-Grant Colleges established after Congress had passed the Morrill Act in 1862. It was created by the Mississippi Legislature on February 28, 1878, to fulfill the mission of offering training in "agriculture, horticulture and the mechanical arts ... without excluding other scientific and classical studies, including military tactics." The College received its first students in the fall of 1880 in the presidency of Confederate General Stephen D. Lee. In 1887 Congress passed the Hatch Act, which provided for the establishment of the Agricultural Experiment Station in 1888. Two other pieces of federal legislation provided funds for extending the mission of the College: in 1914, the Smith-Lever Act called for "instruction in practical agriculture and home economics to persons not attendant or resident," thus creating the state-wide effort which led to Extension offices in every county in the State; and, in 1917, the Smith-Hughes Act provided for the training of teachers in vocational education.

By 1932, when the Legislature renamed the College as Mississippi State College, it consisted of the Agricultural Experiment Station (1887), the College of Engineering (1902), the College of Agriculture (1903), the School of Industrial Pedagogy (1909), the School of General Science (1911), the College of Business and Industry (1915), the Mississippi Agricultural Extension Service (1915), and the Division of Continuing Education, (1919). Further, in 1926 the College had received its first accreditation by the Southern Association of Colleges and Schools.

By 1958, when the Legislature again renamed the College, as Mississippi State University, the Office of Graduate Studies had been organized (1936), doctoral degree programs
had begun (1951), the School of Forest Resources had been established (1954), and the College of Arts and Sciences had been created (1956). The College of Architecture admitted its first students in 1973. The College of Veterinary Medicine admitted its first class in 1977, and the School of Accountancy was established in 1979.

The Purposes

As a Land-Grant institution, Mississippi State University is dedicated to the three broad purposes already mentioned-learning, research, and service: learning, on-campus and off-campus, to enhance the intellectual, cultural, social, and professional development of its students; research, both to extend the present limits of knowledge and to bring deeper insight, understanding, and usefulness to existing knowledge; and service, to apply knowledge and the fruits of research to the lives of people.

Fulfilling these purposes is the chief work of the large number of educational units that make up the total university, including, among others, the academic departments, schools, and colleges; Continuing Education; the Mississippi State University Extension Service, and the Mississippi Agricultural and Forestry Experiment Station.

The quality of the faculty, staff, and administrators ensures the high quality of the instruction, research, and service provided. The quality of the University's programs ensures that its students receive a well-designed and comprehensive education that will assist them to lead constructive lives and achieve their personal and professional goals.

The University Today

Mississippi State University now comprises the following academic units: the College of Agriculture and Life Sciences including the School of Human Sciences; the College of Architecture, Art and Design; the College of Arts and Sciences; the College of Business including the Adkerson School of Accountancy; the College of Education; the Bagley College of Engineering including the Swalm School of Chemical Engineering; the College of Forest Resources; the Office of the Graduate School, and the College of Veterinary Medicine. In addition, the Mississippi Agricultural and Forestry Experiment Station, operating 16 branch stations throughout the State, conducts research in a variety of areas and assists in the University's teaching and service functions. Finally, the Mississippi State
University Extension Service offers programs and services to the people of the State through campus and county offices and personnel. Supporting the academic and educational programs of the total University are the Mitchell Memorial Library and branch libraries.

Within the framework of the University, several units perform specialized teaching, research, or service activities. Among these are the Division of Academic Outreach and Continuing Education, Shackouls Honors College, the Advanced Research Projects Laboratory, the Center for Safety and Health, the Center for Science, Mathematics and Technology, the Electron Microscope Center, the High Performance Computing Collaboratory, the Institute for Digital Biology, the Institute for Neurocognitive Science and Technology, the Franklin Furniture Institute, Forest and Wildlife Research Center, Sustainable Energy Research Center, the Mississippi State Chemical Lab, the Research and Curriculum Unit, the Center for Education and Training Technology, the GeoResources Institute, the Life Sciences and Biotechnology Institute, the Social Science Research Center, the Carl Small Town Center, the Design Research and Informatics Lab, the Educational Design Institute, the Jackson Community Design Center (JCDC), the The Gulf Coast Community Design Studio, the Biological and Physical Sciences Resources Institute, the Center for Computational Sciences, the Cobb Institute of Archaeology, the Institute for the Humanities, the John C. Stennis Institute of Government, the Center for Educational Partnerships, the Early Childhood Institute, the Rehabilitation Research and Training Center on Blindness and Low Vision, the Mississippi Writing/Thinking Institute, the T. K. Martin Center for Technology and Disability, the Center for Advanced Vehicular Systems, the Center for Computer Security Research, the Center for DoD Programming Environment and Training, the Computational Simulation and Design Center, the Institute for Clean Energy Technology, the High Voltage Laboratory, and the Raspet Flight Laboratory.

Mississippi State University operates an off-campus, degree-granting center in Meridian where both undergraduate and graduate programs are offered and a program center at the Stennis Space Center. In cooperation with the U. S. Army Engineer Waterways Experiment Station, the College of Engineering offers the Master of Science degree to qualified students in Vicksburg. At the request of the Mississippi National Guard, the College of Business and Industry offers the Master of Business Administration degree taught online through the Division of Academic Outreach and Continuing Education.
The Board of Trustees of State Institutions of Higher Learning has designated Mississippi State University as a comprehensive, doctoral degree-granting university. This designation, in concert with the University's original Land-Grant mission, make Mississippi State University a major contributor to the educational system of the State. For over a century, the State has benefited from the University and its graduates, most of whom have remained in Mississippi and aided the State's economic, social, and educational development. Through its membership in such organizations as the Southern Regional Education Board, the American Council on Education, and the National Association of State Universities and Land-Grant Colleges, Mississippi State University is justly recognized for its educational and technological contributions to the national and international communities. The commitment of faculty, administrators, and staff personnel is to continue the high quality of teaching, research, and service to Mississippi.

The above information was taken from http://www.msstate.edu/web/about/history.php.
Mississippi State University Administration

PRESIDENT

Dr. Mark Keenum
Office: Lee Hall
Web: http://www.msstate.edu/president/

PROVOST & EXECUTIVE VICE PRESIDENT

Dr. Jerome A. Gilbert
Office: Lee Hall
Web: http://www.provost.msstate.edu/

VICE PRESIDENT OF RESEARCH & ECONOMIC DEVELOPMENT

Dr. David Shaw
Office: 617 Allen Hall
Web: http://www.research.msstate.edu/people/
VICE PRESIDENT FOR AGRICULTURE, FORESTRY & VETERINARY MEDICINE

Dr. Gregory Bohach
Office: Room 203 Bost Extension Center
Web: http://www.dafvm.msstate.edu/

VICE PRESIDENT FOR BUDGET & PLANNING

Don Zant
Office: 614 Allen Hall
Web: http://www.vpbp.msstate.edu/

VICE PRESIDENT FOR CAMPUS SERVICES

Amy Tuck
Office: Allen Hall
Web: http://www.campusservices.msstate.edu/

VICE PRESIDENT FOR DEVELOPMENT & ALUMNI

John P. Rush
Office: Hunter Henry Center
VICE PRESIDENT FOR STUDENT AFFAIRS

Dr. Bill Broyles (Interim)
Office: Lee Hall
Web: http://www.saffairs.msstate.edu/

DEANS

College of Architecture, Art, & Design

Dr. Jim West
Office: Giles Hall
Web: http://www.caad.msstate.edu/caad/caaddirectory.php

College of Arts & Sciences

Dr. Greg Dunaway
Office: Allen Hall, 2nd Floor
Web: http://www.cas.msstate.edu/office/

College of Agriculture & Life Sciences

Dr. George Hopper
Office: Bost Extension Center
Web: http://www.cals.msstate.edu/
College of Business

Dr. Sharon Oswald
Office: McCool Hall
Web: http://www.business.msstate.edu/

College of Education

Dr. Richard Blackbourn
Office: Allen Hall
Web: http://www.educ.msstate.edu/

College of Engineering

Dr. Jason Keith (Interim Dean)
Office: McCain Hall
Web: http://www.bagley.msstate.edu/people/college-leadership/

College of Veterinary Medicine

Dr. Kent Hoblet
Office: Wise Center
Web: http://www.cvm.msstate.edu/
Shackouls Honors College

Dr. Christopher Snyder
Office: Griffis Hall
Web: http://www.honors.msstate.edu/

Graduate School

Dr. Lori Bruce
Office: Allen Hall
Web: http://www.grad.msstate.edu/

Libraries

Frances Coleman
Office: Mitchell Memorial Library
Web: http://library.msstate.edu/

Meridian Campus

Dr. Steven F. Brown
Office: Meridian Campus
Web: http://www.meridian.msstate.edu/about/
MSU TRADITIONS
The Bulldog

Mississippi State University athletic teams are called Bulldogs, a name earned and maintained over the decades by the tough, tenacious play of student-athletes wearing the Maroon and White. The official school mascot is an American Kennel Club registered English Bulldog, given the inherited title of 'Bully'.

As with most universities, State teams answered to different nicknames through the years. The first squads representing Mississippi A&M College were proud to be called Aggies, and when the school officially became Mississippi State College in 1932 the nickname Maroons, for State's uniform color, gained prominence. Bulldogs became the official title for State teams in 1961, not long after State College was granted university status. Yet references to school teams and athletes as Bulldogs actually go back to early in the century, and this nickname was used almost interchangeably with both Aggies and Maroons, since at least 1905.

On November 30 of that year, the A&M football team shut out their arch-rivals from the University of Mississippi 11-0 in Jackson, Miss. The campus newspaper, The Reflector, reported: "After the game, filled with that emotion that accompanies every great victory, there was nothing left for the cadets to do but to complete the great victory by showing sympathy for the dead athletic spirit of the University, by having a military funeral parade. A coffin was secured, decorated with University colors and a bulldog pup placed on top. It was then placed on the shoulders of a dozen cadets, and the procession started down Capitol Street, preceded by the brass band playing a very pathetic funeral march."

Other newspaper reports of the victory commented on the 'bulldog' style of play by the A&M eleven, and the Bulldog was soon publicly accepted as a school athletic symbol. Accounts of a 1926 pep rally in Meridian, Miss., had another bulldog parading with students.

Use as an official game mascot began in 1935 when Coach Major Ralph Sasse, on 'orders' from his team, went to Memphis, Tenn., to select a bulldog. Ptolemy, a gift of the Edgar Webster family, was chosen and the Bulldogs promptly defeated Alabama 20-7.
A litter-mate of Ptolemy became the first mascot called 'Bully' shortly after Sasse's team beat mighty Army 13-7 at West Point that same year, perhaps the greatest victory in MSU football history. But Bully I earned other fame the hard way, in 1939 when a campus bus cut short his career.

Days of campus mourning followed, as Bully lay in state in a glass coffin. A half-mile funeral procession accompanied by the Famous Maroon Band and three ROTC battalions went to Scott Field where Bully was buried under the bench at the 50-yard line. Even LIFE Magazine covered to the event. Other Bullys have since been buried by campus dorms, fraternity houses, and also at the football stadium.

For years Bully was a target for kidnappers, the last incident occurring prior to the 1974 State-Ole Miss game. The Bulldog team won anyway, 31-13. While early Bullys once roamed campus freely or lived in fraternities, today the official university mascot is housed at the College of Veterinary Medicine when not on duty at State home football games. For all their fierce appearance and reputation, today's mascot bulldogs are good-natured, friendly animals and favorites with children.

A student wearing a Bulldog suit, also answering to Bully, is part of the MSU cheerleading team and assists in stirring up State spirit at games and pep rallies.
The Cowbell

The most unique and certainly the most resounding symbol of Mississippi State University tradition is the cowbell. Despite decades of attempts by opponents and authorities to banish it from scenes of competition, diehard State fans still celebrate Bulldog victories loudly and proudly with the distinctive sound of ringing cowbells.

The precise origin of the cowbell as a fixture of Mississippi State sports tradition remains unclear to this day. The best records have cowbells gradually introduced to the MSU sports scene in the late 1930s and early 1940s, coinciding with the 'golden age' of Mississippi State football success prior to World War II.

The most popular legend is that during a home football game between State and arch-rival Mississippi, a jersey cow wandered onto the playing field. Mississippi State soundly whipped the Rebels that Saturday, and State College students immediately adopted the cow as a good luck charm. Students are said to have continued bringing a cow to football games for a while, until the practice was eventually discontinued in favor of bringing just the cow's bell.

Whatever the origin, it is certain that by the 1950s cowbells were common at Mississippi State games, and by the 1960s were established as the special symbol of Mississippi State. Ironically, the cowbell's popularity grew most rapidly during the long years when State football teams were rarely successful. Flaunting this anachronism from the 'aggie' days was a proud response by students and alumni to outsider scorn of the university's 'cow college' history.

In the 1960s two MSU professors, Earl W. Terrell and Ralph L. Reeves obliged some students by welding handles on the bells to they could be rung with much more convenience and authority. By 1963 the demand for these long-handled cowbells could not be filled by home workshops alone, so at the suggestion of Reeves the Student Association bought bells in bulk and the Industrial Education Club agreed to weld on handles. In 1964 the MSU Bookstore began marketing these cowbells with a portion of the profits returning to these student organizations.

Today many styles of cowbells are available on campus and around Starkville, with the top-of-the-line a heavy chrome-plated model with a full
Bulldog figurine handle. But experts insist the best and loudest results are produced by a classic long-handled, bicycle-grip bell made of thinner and tightly-welded shells.

Cowbells decorate offices and homes of Mississippi State alumni, and are passed down through generations of Bulldog fans.

In 1974, the SEC adopted a rule against artificial noisemakers that made it illegal to ring a cowbell during games. Despite creative efforts by MSU fans to circumvent the ruling and continue the tradition, the ban was in effect until 2010.

That spring, the 12 schools of the SEC agreed to a compromise on artificial noisemakers, acknowledging the role cowbells play in the history of Mississippi State University by amending the conference by-law. In the fall of 2010, on a one-year trial with specified restrictions, cowbells were permitted in Davis Wade Stadium for the first time in 36 years. And due to MSU fans' notable adherence to the rules outlined by the league, cowbells have been allowed at MSU home football games since with similar restrictions in place.
Maroon and White

Maroon and White are the distinctive colors of Mississippi State University athletic teams, dating back over a century to the very first football game ever played by the school's student-athletes.

On November 15, 1895, the first Mississippi A&M football team was preparing for a road trip to Jackson, Tenn., to play Southern Baptist University (now called Union University) the following day. Since every college was supposed to have its own uniform colors, the A&M student body requested that the school's team select a suitable combination.

Considering making this choice an honor, the inaugural State team gave the privilege to team captain W.M. Matthews. Accounts report that without hesitation Matthews chose Maroon and White.

In the 100 years since, every Mississippi State athlete has donned Maroon and White in some combination. At times a shade of gray has been added to the scheme, such as for the numerals. Briefly in the 1980s the men's and women's basketball teams wore all-gray uniforms with maroon and white trim, while football has at times sported silver game pants, and baseball will often wear all-gray road outfits.

In 1938 football coach Spike Nelson secretly had cardinal and gold uniforms made for State, a selection that did not sit well with the team or the college at the first game. Neither the uniforms nor Nelson were back for the next season. In recent years, as has become commonplace in collegiate athletics, the Mississippi State athletic department has mixed in black jerseys in several sports. In 2011, the Bulldogs debuted football uniforms trimmed in gold for the season-ending Battle for the Golden Egg.

**Hail State**

Hail dear ’ole State!
Fight for that victory today.
Hit that line and tote that ball,
Cross the goal before you fall!
And then we’ll yell, yell, yell, yell!
For dear ’ole State we’ll yell like
H-E-L-L!
Fight for Mis-sis-sip-pi State,
Win that game today!
~Words and music by
Joseph Burleson Peavey, 1939

**Maroon and White**

In the heart of Mississippi
Made by none but God’s own hands
Stately in her nat’ral splendor
Our Alma Mater proudly stands.
State College of Mississippi,
Fondest mem’ries clings to thee.
Life shall hoard thy spirit ever,
Loyal sons we’ll always be.

*Chorus:*
Maroon & White! Maroon & White!
Of thee with joy we sing.
Thy colors bright, our souls delight,
With praise our voices ring.
Tho’ our life some pow’r may vanquish,
Loyalty can’t be o’er run;
Honors true on thee we lavish
Until the setting of the sun;
Live Maroon and White forever,
Ne’er can evil mar thy fame,
Nothing us from thee can sever,
Alma Mater we acclaim.
~Words by T. Paul Haney Jr.
and music by Henry E. Wamsley
# MSU DICTIONARY

<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Add/Drop</td>
<td>The process by which a student can add or remove a class from his or her schedule.</td>
</tr>
<tr>
<td>Advisor</td>
<td>Person who helps students select coursework and refers them to the appropriate campus services.</td>
</tr>
<tr>
<td>Block</td>
<td>A meal on the dining plan.</td>
</tr>
<tr>
<td>Bulldog Bash</td>
<td>Largest free outdoor concert in Mississippi. Begins with a pep rally and is followed by several musical acts. Located in Starkville’s Cotton District.</td>
</tr>
<tr>
<td>CSA</td>
<td>Center for Student Activities. Located in the Colvard Student Union, Room 314, and is responsible for student organizations, Student Association, and Music Maker Productions.</td>
</tr>
<tr>
<td>Dawg Daze</td>
<td>Welcome events for all MSU students. Begins with MVNU2MSU (residence hall move-in day) and continues through the first few weeks of school.</td>
</tr>
<tr>
<td>The Drill</td>
<td>Traditional welcome event held on the Drill Field during the first week of classes.</td>
</tr>
<tr>
<td>Drill Field</td>
<td>Grass lawn in the heart of the MSU campus. Built in 1909, it is anchored by Lee Hall on the north, and the Swalm Chemical Engineering building on the south.</td>
</tr>
<tr>
<td>Flex Dollars</td>
<td>A method of payment that is included in most meal plans, and can be used at any Dining Services operation on campus.</td>
</tr>
<tr>
<td>Hold</td>
<td>If a student has been notified that a hold has been placed on his or her records, then he or she will not be allowed to register for classes. Common reasons for holds are financial (not paying your myState account) or administrative (academic performance).</td>
</tr>
<tr>
<td>The Hump</td>
<td>Humphrey Coliseum. Home of MSU basketball.</td>
</tr>
<tr>
<td>ITS</td>
<td>Information Technology Services</td>
</tr>
<tr>
<td>Left Field Lounge</td>
<td>Outfield of Dudy Noble Field. Filled with pickup trucks, motor homes and trailers with barbecue grills attached. Considered the best place to watch baseball in the SEC.</td>
</tr>
<tr>
<td><strong>MVNU2MSU</strong></td>
<td>Moving You to MSU. Opening day in the residence halls.</td>
</tr>
<tr>
<td><strong>MoneyMate</strong></td>
<td>Prepaid spending account attached to a student’s MSU ID Card that may be used to pay for books, meals, etc., on or off campus.</td>
</tr>
<tr>
<td><strong>MyBanner</strong></td>
<td>System that provides online registrations, payment of fees and access to your records.</td>
</tr>
<tr>
<td><strong>MyCourses</strong></td>
<td>Course management system used for online instruction and learning.</td>
</tr>
<tr>
<td><strong>MyState</strong></td>
<td>Online portal that offers access to MyBanner, MyCourses, and university e-mail accounts.</td>
</tr>
<tr>
<td><strong>Net ID</strong></td>
<td>A unique letter and number combination assigned to you by the university. Found on the front of your MSU ID card. To set initial password, visit <a href="https://ssl2.msstate.edu/NetPassword/Maintenance">https://ssl2.msstate.edu/NetPassword/Maintenance</a></td>
</tr>
<tr>
<td><strong>Night Route</strong></td>
<td>Shuttle bus operating on Thursday, Friday and Saturday nights. Takes students from campus to various locations in Starkville.</td>
</tr>
<tr>
<td><strong>Quik-Pay</strong></td>
<td>System that allows students and their authorized users (parents) to make online payments to student account.</td>
</tr>
<tr>
<td><strong>Registrar</strong></td>
<td>Office that handles transcripts, academic calendars, academic records, and more.</td>
</tr>
<tr>
<td><strong>The Reflector</strong></td>
<td>MSU student newspaper. Published each Tuesday and Friday.</td>
</tr>
<tr>
<td><strong>The Union</strong></td>
<td>Colvard Student Union. Home to many aspects of student life, including several food vendors and the offices of many campus organizations.</td>
</tr>
<tr>
<td><strong>WMSV</strong></td>
<td>MSU’s radio station. 91.1 FM.</td>
</tr>
<tr>
<td><strong>Zacharias Village</strong></td>
<td>Four residence halls built recently on campus. Includes Ruby, Griffis, Hurst, and North.</td>
</tr>
</tbody>
</table>

The above information is taken from Mississippi State University’s Student Handbook

[http://students.msstate.edu/pdf/studenthandbook.pdf](http://students.msstate.edu/pdf/studenthandbook.pdf)
(MSU Grisham Master Teacher 2014 Award Winner, Meghan Millea)
The mission of the Center for Teaching and Learning is to foster a university culture where quality teaching and engaged learning is revered and practiced. Faculty development programs and services emphasize knowledge, techniques, and issues related to teaching and learning. Services and programs include teaching and learning workshops, individual support, instructional technology training and assistance, instructional design services, and teaching resources. The office also oversees the Maroon Edition common reading program and the First Year Experience courses.
Office of Institutional Research and Effectiveness

The OIE, located primarily on the second floor annex of Allen Hall, provides Test Services to Faculty, and also coordinates the student evaluations of faculty (SET). The OIE also handles our SACS Reaffirmation. In this section, we have included sample printouts from test analyses and samples of forms used in SET.

**Web site:** http://www.oie.msstate.edu/

**Location:** 269A Allen Hall

**Director:** Dr. Tim Chamblee

**Test Services:** 325-0832 (Regular office hours except during exam week, when they are extended.)

Assessment & Test Services

The first set of reports shown is for a test scored by Test Services. (Please note this is a sample test of fictional students with fictional grades for the purposes of illustration.) To get a test scored, you will need to complete a key on a Scantron answer sheet and submit it with your students’ answer sheets. Test Services can provide several reports to you including:

- Summary Information
- Scoring Frequency
- Test Item Response Analysis
- Student Ranking

Of these reports, you will likely find the Test Item Response Analysis the most helpful in analyzing test results. The DIF Index is the item’s difficulty – shown as percentages correct in this analysis. (The higher the index, the more people chose the correct answer.) The DISC refers to the Discrimination of the item, and should be a positive number. (A positive number indicates that high scoring students on the test also got that particular item correct.) The Center for Teaching and Learning regularly sponsors seminars on good testing practices, and it would be helpful to attend one of these sessions to gain a better understanding of interpreting these
numbers within the context of a specific test (i.e., criterion referenced or norm referenced). The other helpful report is the student ranking, where you can obtain the raw score and percent.

A few other hints: Make sure your students fill in the identification field with at least 4 numbers, starting in column A, and use a #2 pencil. Be sure to take a jump drive to record the results when you submit the tests for scoring.

**Summary Information**

<table>
<thead>
<tr>
<th>General</th>
<th>Variability: Raw, Percent</th>
<th>Central Tendency: Raw, Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tests Scored: 7</td>
<td>Minimum Score: 9 20.00%</td>
<td>Score Mean: 25.00 55.56%</td>
</tr>
<tr>
<td>Number of Items: 45</td>
<td>Maximum Score: 39 86.67%</td>
<td>Score Median: 32 71.11%</td>
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<tr>
<td>Score Range: 30 66.67%</td>
<td>Score Variance: 44,000 7.11%</td>
<td>Score Mode: 32 71.11%</td>
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<tr>
<td>Score St. Dev.: 12,000 26.67%</td>
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<td></td>
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</table>

**Scoring Frequency**

<table>
<thead>
<tr>
<th>Score Raw</th>
<th>Percent</th>
<th>Frequency Count</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>32</td>
<td>71.11%</td>
<td>2</td>
<td>26.67%</td>
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<td>39</td>
<td>86.67%</td>
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<td>34</td>
<td>75.56%</td>
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<td>14.29%</td>
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<td>17</td>
<td>37.78%</td>
<td>1</td>
<td>14.29%</td>
</tr>
<tr>
<td>12</td>
<td>26.67%</td>
<td>1</td>
<td>14.29%</td>
</tr>
<tr>
<td>9</td>
<td>20.00%</td>
<td>1</td>
<td>14.29%</td>
</tr>
</tbody>
</table>

**Student Ranking, T-Score and Z-Score**

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>ID Number</th>
<th>Score Raw</th>
<th>Percent</th>
<th>Rank</th>
<th>T-Score</th>
<th>Z-Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>LLMAN</td>
<td>GREG</td>
<td>454321012</td>
<td>17</td>
<td>37.78%</td>
<td>5</td>
<td>43</td>
<td>-0.6067</td>
</tr>
<tr>
<td>BALL</td>
<td>FOOT</td>
<td>656654321</td>
<td>9</td>
<td>20.00%</td>
<td>7</td>
<td>37</td>
<td>-1.3333</td>
</tr>
<tr>
<td>BROWN</td>
<td>JENNY</td>
<td>908880144</td>
<td>39</td>
<td>86.67%</td>
<td>1</td>
<td>62</td>
<td>1.1667</td>
</tr>
<tr>
<td>FURB</td>
<td>MATT</td>
<td>777773103</td>
<td>32</td>
<td>71.11%</td>
<td>3.5</td>
<td>56</td>
<td>0.5633</td>
</tr>
<tr>
<td>LONG</td>
<td>KENT</td>
<td>0110189</td>
<td>12</td>
<td>26.67%</td>
<td>6</td>
<td>39</td>
<td>-1.0833</td>
</tr>
<tr>
<td>MA Y</td>
<td>AP*L</td>
<td>1463452142</td>
<td>34</td>
<td>75.56%</td>
<td>2</td>
<td>58</td>
<td>0.7500</td>
</tr>
<tr>
<td>RAY</td>
<td>TOM</td>
<td>5645334232</td>
<td>32</td>
<td>71.11%</td>
<td>3.5</td>
<td>56</td>
<td>0.5633</td>
</tr>
</tbody>
</table>

Batch Reference: jun2204-Test
The above information and sample data is taken from http://www.ir.msstate.edu/testserv.htm.
## Student Evaluation of Instructors

Following the section on test analyses, you will see a series of SETs that are designed for specific class formats: (a) lecture, (b) discussion, (c) studio, (d) labs, (e) distance/online, and (f) specific forms used within departments. An instructor will receive the appropriate form, along with instructions, after mid-term. They should be completed and returned as prescribed. The instructor will receive a summary (see sample included) along with specific students comments during the next term. Please note that the sample is a draft.

---

**Class Climate**

**Faculty Evaluation for Discussion Class** Spring 2019

Mississippi State University

Mark as shows: [ ] [ ] [ ] [ ] Please use a ball point pen or a thin felt tip. This form will be processed automatically.

Corrections: [ ] [ ] [ ] [ ] Please follow the examples shown on the left hand side to help optimize the reading results.

---

Please respond to the following questions regarding your experiences with the instructor in this course.

<table>
<thead>
<tr>
<th></th>
<th>Slowly Disagree</th>
<th>Disagree</th>
<th>Neutral</th>
<th>Agree</th>
<th>Slowly Agree</th>
<th>NA</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1 The instructor created high expectations for the class.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.2 The instructor conveyed the course content in an effective manner.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.3 The instructor made the class interesting.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.4 The instructor was enthusiastic about the subject matter.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>1.5 The instructor was accessible outside of class time to respond to my questions or concerns.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.6 I learned a great deal in this class.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.7 The presentation of course content (lectures, web materials, and/or discussions, etc.) helped me learn in this class.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.8 The tests were fair.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.9 The tests reflected material presented in lecture and/or assigned reading.</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>1.10 Tests and/or assignments were graded within a reasonable period of time.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.11 I would recommend this instructor to other students if they wanted to learn this subject.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Please share additional comments about this course. *Comments are only seen by the instructor of the course.*
With a complementary blend of traditional and new library dynamics, MSU Libraries are at the forefront of the research and technology worlds. Step into the libraries and find books, journals, newspapers, and articles on every imaginable subject, plus much more. The libraries offer access to thousands of online journal titles and databases to support student research, and many areas in Mitchell Memorial Library offer wireless Internet access. To use a computer while on campus, stop by the computer commons on the 2nd floor.

Students working on a group project can reserve study rooms, which are perfect for small-group meetings. Branch libraries – at the School of Architecture and the College of Veterinary Medicine, Jackson Center, and the Meridian campus – provide unique resources in the disciplines of architecture, art and design, and veterinary medicine. The Meridian campus offers library services and resources for faculty and students there. Most importantly, MSU Libraries offer a friendly and knowledgeable staff ready to serve. No matter where you are, MSU Libraries are just a step or a click away.

The Instructional Media Center has a Multimedia Lab provides state-of-the-art hardware and software, professional staff and highly-trained lab assistants, and an environment conducive to individual and group project work. The center also has instructional books, videos, and other items to help those who may not need the intensive help offered by one-on-one assistance.
Information Technology Services

Instructional Technology Services
117 Allen Hall • P.O. Box 9697
Mississippi State, MS 39762
http://www.its.msstate.edu/
662-325-9311

Help Desk
108 Allen Hall
http://www.its.msstate.edu/support/helpdesk/
helpdesk@msstate.edu
662.325.0631 or 888.398.6394

Information Technology Services (ITS) was created in 1998 from a merger of the Thomas E. Tramel Computing Center and the Telecommunications department. Merging of these two organizations was precipitated by the accelerating convergence of voice and data information processing and networking technologies. The original ITS organization was comprised of four units - Systems and Networks, Information Systems, User Services, and Telecommunications, with the Head of ITS reporting to the VP for Budget and Finance.

Through the years, and in response to evolving University needs and the ever-changing information technology landscape, ITS has also evolved. Today the organization consists of 115 full-time employees, 7 graduate assistants, and 22 student workers working in three primary units – Information Technology Infrastructure, Enterprise Information Systems, and User Services. The Chief Information Officer, who reports to the Provost and Executive Vice President, is responsible for operational and budgetary oversight of ITS.

Services provided by ITS include accounts for email, myBanner, and myCourses; the Campus Card Office; classroom technology; computer labs; internet and wireless; network video; network printing; and service requests. A variety of software is provided by ITS, including the antivirus software, Sophos. For a complete listing of available software, see http://www.its.msstate.edu/software/downloads.

Faculty needing assistance with technology should contact the ITS Help Desk. They may either call or visit 108 Allen Hall during the following times: 7:30 a.m.-Midnight Monday through Thursday; 7:30 A.M.-5:00 P.M. Friday; and 1:00 P.M.-Midnight Sunday.
Dean of Students

Allen Hall
Mississippi State, MS 39762
http://www.students.msstate.edu/
662-325-3611

The Dean of Students' Office, a department within the Division of Student Affairs, serves as a key link between students, parents, administration, and academia. The Office supports both the academic mission of Mississippi State University and the Division of Student Affairs by providing programs, services, resources, and advocacy for the needs and interests of all students at Mississippi State University. Open to all students of the University, staff members provide educational opportunities for students to develop appropriate community behaviors and personal values while providing support to students and parents with personal or University concerns. The staff also assists students and parents in navigating the administrative process of the University.

A Behavioral Intervention Team works with students displaying potentially dangerous behaviors to prevent campus violence. Faculty members observing unusual behaviors in students must report them to this team. For more information, see http://www.students.msstate.edu/bit/. To report an incident, use the Incident Report Form. For information on how to deal with students displaying disruptive behaviors, see Frequently Asked Questions by Faculty and Staff at http://www.students.msstate.edu/bit/faq/index.php.
Student Honor Code Office

2nd Floor YMCA Building • P.O. Box 9503
Mississippi State, MS 39762
http://www.honorcode.msstate.edu/
662-325-9151

In 2007 Mississippi State University became the first public university in Mississippi to adopt a Student Honor Code. The purpose of the Student Honor Code is to promote the highest standards of integrity and honor for our students both in and outside of the classroom. The Student Honor Code states, “Academic dishonesty is a corrosive force in the academic life of a university. It jeopardizes the quality of education and depreciates the genuine achievements of others.” For this reason, the Student Honor Code seeks to promote academic integrity across the campus. Each student who enrolls in the institution agrees to abide by the Student Honor Code. The Honor Code states, “As a Mississippi State University student, I will conduct myself with honor and integrity at all times. I will not lie, cheat, or steal, nor will I accept the actions of those who do.”

Cases of academic misconduct are referred to the Student Honor Code Office. Sanctions for incidents deemed academic misconduct could include: a zero on the assignment, lowered course grade, dismissal from the University, and/or an XF in the course. An XF signifies failure because of academic misconduct. The XF may be replaced by an F if a student successfully completes the academic integrity intervention program.

Examples of academic misconduct may include:

- **Cheating**: Intentionally using or attempting to use unauthorized materials, information, notes, study aids or other devices or materials in any academic exercise.
- **Fabrication**: Making up data or results and recording or reporting them.
- **Falsification**: Manipulating research materials, equipment, or processes, or changing or omitting data or results such that the research or academic work is not accurately represented in the research or work record.
As a Mississippi State University student, I will conduct myself with honor and integrity at all times. I will not lie, cheat, or steal, nor will I accept the actions of those who do.

- **Multiple Submissions**: The submission of substantial portions of the same work (including oral reports) for credit more than once without authorization from the instructor of the class for which the student submits the work.
- **Plagiarism**: The appropriation of another person’s ideas, processes, results, or words without giving appropriate credit.
- **Complicity**: Intentionally or knowingly helping, or attempting to help, another to commit an act of academic dishonesty.
Faculty Support

Helpful Information about Getting Started

1. **What is myState and Banner?**

   MyState is a portal to a suite of administrative software modules that allows the MSU community to use the web for a variety of functions and to access information. For example, MSU faculty use Banner to view the course catalog, view the class schedule, view enrollment information, view building and room schedules, view admissions applicants, view current student academic information, view student transcripts and degrees, view student academic information, view class rosters, enter student grades, view payment information, view deductions and benefits, and view tax forms. To access myBanner, go to https://mybanner.msstate.edu/. Your level of access is granted by your department.

2. **Where do I get my ID card?**

   You can get your ID card on the first floor of Allen Hall, across from the Math Domain.

3. **What is my net ID?**

   All Mississippi State University faculty, staff, and students have an electronic network identifier, the NetID. The NetID is a unique identifier for accessing a variety of information technology resources. NetIDs are displayed on MSU ID cards and on class rosters.

4. **How can I get an email address?**

   Your department will help you set up an email address. For more information, see http://www.its.msstate.edu/services/accounts/email/fs.

5. **When are salary payments issued?**

   Checks are deposited into your designated bank account on the last day of the month and the 16th day. Nine month faculty may elect to have their pay distributed over 12 months. See the Human Resources Management website for more information at http://www.hrm.msstate.edu/.
6. Where can I learn about the Faculty Senate?

MSU has a long history of shared governance. Faculty Senate meets every month during the academic year with elected representatives from the faculty. The current President is Dr. Randy Follett from Electrical and Computer Engineering. The Faculty Senate web site is http://www.facultysenate.msstate.edu/.

7. Where can I find the Faculty Handbook?

The Faculty Handbook is found at http://www.msstate.edu/web/faculty_handbook/handbook.pdf.

8. Where can I find out about Promotion and Tenure policies?

To find out about Promotion and Tenure policies, see the Provost and Executive Vice President’s web site at http://www.provost.msstate.edu/fsr/faculty/guidelines/.

9. What is MSU’s QEP (Quality Enhancement Plan)?

MSU is engaged in a 5-year Quality Enhancement Plan (QEP) called Maroon and Write as part of the institution’s regional accreditation. This plan seeks to improve the quality of student writing during students’ academic careers. The two goals include improving students’ writing quality and increasing writing frequency, and developing faculty who incorporate writing strategies in their classes. For more information, see http://www.qep.msstate.edu/.

10. Where can I learn more about MSU’s policies?

To learn about MSU’s policies, see http://www.policies.msstate.edu/.

11. Where can I park? Where do I get a permit?

You may either purchase a gated parking pass for a specific gated lot, or you may purchase a regular parking pass. For information about specific parking passes and how to obtain a parking permit, see http://www.parkingoperations.msstate.edu/parking/ or visit Parking Operations in the Roberts Building off Lee Boulevard.
12. Is there a campus bus system?

There is a campus bus system that includes a variety of campus bus routes, as well as the SMART system that runs between campus and locations in Starkville. See http://www.smart.msstate.edu/ for more information, including a live map of bus routes and arrival times.

13. Is there a campus newspaper?

MSU has a student newspaper, The Reflector, that is published twice weekly during the fall and spring semesters. See http://www.reflector-online.com/ for more information.

14. How else can I find out about campus activities?

To find out about upcoming campus activities and events, see the Event Calendar located on the MSU Homepage and at http://www.msstate.edu/web/calendar/. Also see the website for the Lyceum Series at http://www.lyceum.msstate.edu/.

15. How can I get tickets to athletic events?


16. Is there a gym on campus?

Faculty members may use the Joe Frank Sanderson Center after purchasing a membership. The facility includes a gymnasium, racquetball courts, a jogging track, an indoor swimming pool, a rec room, an outdoor sunning deck, a strength and aerobic conditioning room, a climbing wall, 3 aerobics/dance studios, conference and training rooms, locker rooms, and equipment rentals. See http://www.recsports.msstate.edu/ for more information.

17. Can a faculty or staff member use the Longest Student Health Center?

Faculty may make appointments for physicians’ services at the Longest Student Health Center (SHC). See http://www.health.msstate.edu/healthcenter/ for more information including a fee schedule.
18. What is faculty housing?

MSU has a limited number of houses and duplexes available for rent. See http://www.fm.msstate.edu/housing for more information.

Helpful Information about Teaching

1. What kinds of instructional technologies are used at MSU?

MSU uses several instructional technologies. Some of the most prominent ones include Blackboard, Turnitin, Respondus, and Turning Technologies. For more information and a comprehensive listing of available technologies, see the Center for Teaching and Learning’s website at http://ctl.msstate.edu/ and also ITS’s website at http://www.ITS.msstate.edu/.

2. Where can I find out about faculty development opportunities?

To learn about faculty development opportunities, see the Center for Teaching and Learning’s website at http://ctl.msstate.edu/.

3. Where is the academic calendar?

The academic calendar can be accessed off the MSU Homepage or at http://www.registrar.msstate.edu/Calendars/academiccal.html.

4. Where is the exam schedule?

The exam schedule can be accessed from the MSU Homepage by clicking on “Calendars” or at http://www.registrar.msstate.edu/Students/examschedule.html.

5. What grading system is used at MSU?

For information about the grading system used at MSU, see http://www.policies.msstate.edu/policypdfs/1212.pdf. MSU uses the letter grades of A, B, C, D, F, and I (incomplete).

6. How are text books ordered?

For information about textbook adoption, see http://www.policies.msstate.edu/policypdfs/1014.pdf. See the Barnes and Noble website at https://www.facultyenlight.com/?storeNbr=204 for information on ordering textbooks.
7. **What is myCourses?**

myCourses is MSU’s learning or course management system powered by Blackboard. To set up your course, you need to MARK it in myBanner. Your department will give you access to myBanner. Training and faculty support are available through the Center for Teaching and Learning (http://ctl.msstate.edu/). Faculty may call the ITS Help Desk when they have questions at 662.325.0631 or 888.398.6394 from 7:30 a.m.-12:00 a.m. Monday through Thursday, 7:30 A.M.-5:00 P.M. Friday, and 1:00 P.M.-12:00 A.M. Sunday. See http://www.its.msstate.edu/support/helpdesk/ for more information.

8. **Where is the library, and who should be contacted for instructional support?**

The physical location of Mitchell Memorial Library is 395 Hardy Road, and it can be accessed off the Drill Field or off Hardy Road. The website is http://library.msstate.edu/. To request library instruction sessions for your class, see http://library.msstate.edu/request-instruction.

9. **What is the MSU Honor Code?**

MSU’s Honor Code states, “As an MSU student I will conduct myself with honor and integrity at all times. I will not lie, cheat, or steal, nor will I accept the actions of those who do.” For more information and for classroom procedures, see http://www.honorcode.msstate.edu/.

10. **How can I incorporate Service Learning into my courses?**

To learn about incorporating service learning into your courses, see the website for the Center for the Advancement of Service-Learning Excellence at http://servicelearning.msstate.edu/.

11. **Is there a Study Abroad office?**

The Study Abroad office is located in 160 Lloyd Ricks Building. Visit the website at http://studyabroad.msstate.edu/.

12. **What are faculty responsibilities for instruction?**

To view the Academic Operating Policy and Procedure for Faculty Responsibilities in Instruction and Curriculum, go to http://www.policies.msstate.edu/policypdfs/1303.pdf.
13. Is there a Test Services office?

Test Services, located primarily on the second floor of Allen Hall, provides test scanning services available to all MSU faculty. See the office’s website at http://www.ir.msstate.edu/testserv.htm for more information. (See additional information under campus offices for Office of Institutional Research & Effectiveness.)

14. Are student evaluations of instructors used at MSU?

Student evaluations of instructors are used at MSU, but are only one aspect of instructor evaluation. Individual instructors and departments will oversee student evaluations of instructors. (See additional information under campus offices for Office of Institutional Research & Effectiveness.)
Research Resources at MSU

Office of Research and Economic Development

P.O. Box 6343
Mississippi State, MS 39762

Phone: 662.325.3570
Fax: 662.325.8028

http://www.research.msstate.edu/rresources/
The Office of Research Compliance is a unit of the Office of the Vice President for Research and Economic Development. ORC provides support and training in the regulatory requirements for the conduct of scientific research for University faculty members, researchers, students. To that end, ORCS oversees programs in human research protections, animal care and use, financial conflict of interest, and biological safety.

The regulatory oversight committees include the Institutional Review Board for the Protection of Human Subjects in Research (IRB), the Institutional Animal Care and Use Committee (IACUC), the Conflict of Interest Review Committee (CIRC), and the Institutional Biosafety Committee (IBC). Each area has a compliance officer/coordinator that assists researchers in meeting compliance requirements, facilitating committee reviews and monitoring compliance. The Office of Research Compliance seeks to respectfully guide and serve the Mississippi State University community while engaging in research through compliance and ethical practices in order to protect the University, researchers, and research subjects.

Regulations, guidelines, and forms are provided for researchers who intend to work with human subjects or use animals in research. Additionally, the website provides links to online training for research ethics and safety.
The Environmental Health and Safety Office oversees safety issues in research conducted at Mississippi State University. The office provides accident prevention programs, accident reporting, and safety resources. It also provides information, regulations, and forms for researchers who intend to work with biohazardous materials, chemicals, potentially flammable situations, and radiation. In addition, resources are provided for protecting the environment during research. The office provides directions for the appropriate disposal of environmentally harmful items, protecting air quality, and cleaning spills. Safety trainings are provided, including a laboratory safety course.
The Entrepreneurship Center and Office of Technology Commercialization have merged in a move designed to enhance the university's relations with business and industry. The new Office of Entrepreneurship and Technology Transfer continues to boost the university's efforts to efficiently capture, protect, manage and accelerate the commercialization of university-owned and student-generated intellectual property. The intellectual property stems from new ideas, inventions, software and other creative works generated by research and other scholarly activity. The OETT team seeks to serve the university and its stakeholders by facilitating the transition of intellectual property to the marketplace. Please contact OETT with your creative works for counsel and assistance on intellectual property protection and commercialization as well as entrepreneurial plans prior to public disclosure.

The Commercialization Process starts with the disclosure of new ideas, inventions, software and creative works resulting from research and other scholarly activities. The office supports Sponsored Programs Administration by reviewing IP terms of research grants, MTAs, IIAs, NDAs, etc. We also comply with the reporting and commercialization requirements which enables the university to take title to inventions developed with Federal support.
The Office of Research Security provides information on Security, Travel, the Laptop Loan Program, and counterintelligence (CI) issues. (CI is the dark side of security that is concerned with those trying to steal your information or work). Because Mississippi State University is a cleared defense contractor or CDC, we must adhere and implement the rules and regulations contained in the National Industrial Security Program Operating Manual. The National Industrial Security Program governs all commercial firms, universities and colleges that perform work on classified contracts for the U.S. Government. The mission of the Office of Research Security is to assist in meeting any security requirements associated with contracts, projects or programs that are supported by Mississippi State University.
Thad Cochran Research, Technology, and Economic Development Park

100 Research Boulevard, Suite 105
Starkville, MS 39759
http://www.cochranresearchpark.com/
662-325-9575

The Thad Cochran Research, Technology and Economic Development Park consists of 272 acres of gently rolling hills, beautifully landscaped buildings, lakes surrounded by ornamental trees that create an ideal environment for research and technology oriented companies. Currently, there are ten buildings that house approximately 1500 employees in the park. Adjacent to the Mississippi State campus, the park is also home to several university research centers. Adding to the park’s competitiveness is the existing communications infrastructure to support tenants including MSU's High Performance Computing Collaboratory which is a coalition of member centers established to advance knowledge and research in computational science and engineering. To achieve its goal, the enabling communications infrastructure has earned Mississippi State an 18th ranking for supercomputing power among American universities. The Phase II expansion of the park will cover 45 adjacent acres.

Many MSU offices are located in the Research Park, as well as a number of outside offices. Current tenants include the Center for Advanced Vehicular Systems, the High Performance Computing Collaboratory, nSPARC, the Social Science Research Center, the Office of Entrepreneurship and Technology Transfer, and the Energy Institute.
The University Registrar provides the following services to the University:

- A welcoming and encouraging service-oriented environment to all, in person and through other modes of contact;
- Accurate and timely processing of data related to course offerings, registration, academic records, record certifications, and degree clearances;
- Support and advice to the University regarding academic procedures, decision making processes, and policies;
- Security and privacy for the University's academic records, including advice and guidance for faculty and staff on privacy issues, academic due process, and records confidentiality.

The University Registrar oversees master class schedules, student registration including adding and dropping courses, student records, major changes, student transcripts, graduation, degrees and diplomas, and exam schedules. For student academic policies, see http://www.registrar.msstate.edu/Policies/policies.html. For information about transcripts, please see http://registrar.msstate.edu/Students/transcripts.html.
Financial Aid provides support for both undergraduate and graduate students seeking financial assistance. Types of financial aid available include federal financial aid with both grants and loans for students who qualify, state financial aid for Mississippi residents, institutional awards, and alternative private loans. Students seeking financial aid should fill out a FAFSA (Free Application for Federal Student Aid). One program available is the Federal Work-Study Program, a needs-based part time work program that allows students to earn money to help pay expenses. View the estimated cost of attendance for Mississippi State University at http://www.sfa.msstate.edu/pdf/2014-15_MSU_Cost_of_Attendance.pdf.
Office of Admissions and Scholarships

101 Montgomery Hall • P.O. Box 6334
Mississippi State, MS 39762
http://www.admissions.msstate.edu/
662-325-2224

The Office of Admissions and Scholarships oversees undergraduate admissions as well as academic scholarships. Specific information is provided for freshmen, transfer students, and international students. Several special programs are available. Scholarships are also available for incoming freshmen, and the website explains the process and states deadlines. Orientation programs are also conducted by Admissions and Scholarships.
The Center for America’s Veterans works to develop and implement a variety of programs to provide student support services focused on the special needs of today’s military veterans, service members, dependents, and survivors. The center offers a comprehensive educational benefits counseling program to help students maximize their VA educational benefits. The center also provides assistance with Active Duty/National Guard/Reserve tuition assistance. The center offers a variety of programs to facilitate the transition to school and to help ensure academic success, including Veteran Work Study positions, a computer lab, monthly workshops, and a Transition class. Eligible students also have priority registration for classes.
Holmes Cultural Diversity Center

220 Colvard Student Union • P.O. Box 9503
Mississippi State, MS 39762
hcde.msstate.edu
662-325-2033

The Holmes Cultural Diversity Center at Mississippi State strives to enhance the college experience of culturally diverse students and international students at MSU. Since its beginning in 1979, the center has been an important part of university life. Many students who interact with the center consider it to be a “home away from home.” Services include cultural diversity workshops, seminars, and classroom lectures.

A Peer Counseling Program is aimed at helping freshmen and transfer students make a successful transition to university life.

- Individual student advising encompassing motivational and crisis prevention.
- Multicultural and international student organization advisement and organizational training.
- Coordination of culturally enlightening and educational programs for students, faculty, staff, and the surrounding communities.
Safe Zone

Contact Dr. Deborah Jackson
djackson@colled.msstate.edu
662-325-9840
http://www.msstate.edu/web/media/detail.php?id=5461
http://www.committees.msstate.edu/pcsm/Awards/14Team.php

The mission of the MSU Safe Zone Advisory Board is to promote a welcoming, supportive and safe community for lesbian, gay, bisexual, transgender, and questioning (LGBTQ) faculty, staff and students, as well as campus and community allies. The Safe Zone Advisory Board serves as a resource for LGBTQ students. Trainings are provided each year for faculty and staff who want to become allies by completing the awareness training. Allies are committed to providing and maintaining a welcoming and safe community. Ally certificates, doorhangers and stickers are given to those who have completed the training, in order to signify a safe space for LGBTQ students. The Safe Zone Advisory Board was the team recipient for the 2014 Diversity Award by the President’s Commission on the Status of Minorities.
Student Counseling Services

115 Hathorn Hall • P.O. Box NL
Mississippi State, MS 39762
www.health.msstate.edu/scs
662-325-2091 8:00-5:00 M-F
662-325-3333 or 662-325-2121 (After Hours Emergencies Only)

Student Counseling Services facilitates the social, psychological and academic functioning of students. A variety of direct student services are available including psycho-educational workshops, student mentoring, supportive counseling, group counseling, intensive psychotherapy, crisis intervention, and psychiatric services. In its work with students, the staff seeks to remediate problems which impair the student’s ability to function, but they also focus on developing strengths and facilitating healthy human growth. Utilizing a collaborative team approach, the Student Counseling Services staff supports and encourages wellness and the pursuit of a positive psychology. Student Counseling Services endorses the worth and dignity of all human beings and embraces diversity as a valued and important quality of our community. The staff works to facilitate individual change as well as to contribute to a supportive and growth-producing social environment through social advocacy and community building.
The department of Student Support Services (SSS) is a federally-funded program through the U.S. Department of Education. It is a TRIO program designed to assist eligible low income college students, first generation college students, and college students with disabilities to succeed in completing their college education. A limited number of students can be served under the federal grant program. The primary mission of SSS is to enhance educational opportunities for eligible students to improve their academic and social skills, increase their retention toward graduation and as appropriate, facilitate their entrance into graduate and/or professional schools. Students who need academic accommodations based on a disability should visit the Office of Student Support Services, 01 Montgomery Hall, call (662) 325-3335, or visit the web site at www.sss.msstate.edu. Student Support Services’ staff reviews the documentation, assesses the needs of students with disabilities, and makes requests to the faculty and the University based on those needs. The department serves as a resource and clearing house for dissemination of information related to disabilities and compliance with section 504 of the 1973 Rehabilitation Act and the Americans with Disabilities Act (ADA). Students who are denied accommodations and/or services should seek assistance from Disability Support Services regarding the appeal process.
The Writing Center

Harpol House • P.O. Box 9515
Mississippi State, MS 39762
writingcenter.msstate.edu
662-325-1045

Mississippi State University’s Writing Center is dedicated to helping students improve their writing skills. The Writing Center uses trained interns to help students through one-on-one instruction. The Writing Center is also equipped with computer labs and software to help teach students how to correctly format and revise papers. The Writing Center is open to all MSU students. Students may attend the Writing Center on their own for assistance with an assignment, or they may be referred by either an instructor or advisor (See http://www.writingcenter.msstate.edu/Writing%20Center%20Referral%20Form.pdf for the official referral form). It should be noted that the Writing Center does not proofread or edit papers, but instead teaches students how to write by pointing out patterns of grammatical errors observed in a student’s paper. The Writing Center is located on Presidents Circle in the Harpol House across from Allen Hall. In addition to the Writing Center’s main location, there is a second center, the Templeton Athletic Academic Center Writing Center, located in the Templeton Athletic Academic Center on Lakeview Drive (near Humphrey Coliseum).
In addition to the Writing Center, Mississippi State University has the Learning Center. The Learning Center serves to help students improve their overall academic performance. The Learning Center offers services such as free tutoring in most subject areas (fall, spring, and summer), computer labs, The Learning Skills Support Program, individualized study skill sessions, copying, and more. For a full list of the services provided by the Learning Center, see http://www.tlc.msstate.edu/index.php. The Learning Center’s main office is located on the second floor of Allen Hall.
Academic Advising Center

25 Morgan Street
Mississippi State, MS 39762
uaac.msstate.edu
662-325-4052

The University Academic Advising Center helps undergraduate students at Mississippi State University who have not yet decided on a major discover which major is right for them. Students whose majors are undeclared can be advised at the Academic Advising Center until they accumulate 60 hours of coursework, at which time they must declare a major. The Academic Advising Center also advises students who are classified as Special Non-Degree. The Academic Advising Centers is located at 25 Morgan Street (across from Magnolia and Oak housing halls). You can contact the Advising Center either by phone (325-4052) or email (advising@org.msstate.edu).
The Career Center empowers individuals to develop skills that will enhance professional preparation oriented toward careers and lifelong career satisfaction. The career center informs students and alumni about the career development process; delivers career development services for individuals and groups; provides career opportunities to enhance the academic experience and professional preparation of students; and develops and maintains effective partnerships. Services provided include individual career counseling appointments, career assessments, mock interviews, mentoring, on-campus interviews with partners, resume reviews, career days with potential employers, peer counselors, shadowing opportunities, a career listing, and resources specific to special interest groups.
Study Abroad

160 Lloyd Ricks Watson Building
Mississippi State, MS 39762
http://studyabroad.msstate.edu/
662-325-4242

Study Abroad offers international opportunities for students. Programs are during the summer and throughout the school year. Faculty-led programs specifically for Mississippi State University students are included. The office also helps students coordinate their own study-abroad experiences. The office provides resources and assistance for faculty wanting to coordinate a study-abroad trip for their students.

(Photos by Study Abroad Photography Contest winners)
Academically talented students seeking to enhance and enrich their college experience join the Shackouls Honors College. The Shackouls Honors College draws regional and national attention because of its size and structure. Though the college includes more than 1,000 students, honors classes typically are limited to no more than 20 students. Students receive individualized instruction from faculty members who challenge them to explore their potential. The Honors Advantage includes priority registration status, Honors housing, the freedom to explore and be challenged in small classes taught by outstanding professors, earning special honors distinction on transcripts, working side-by-side with MSU’s cutting-edge research faculty, participating in a variety of global adventures, individualized mentoring, help applying for national and international fellowships and awards, honing leadership skills by representing the honors student body on Honors Council, and giving something back through community service programs. Exemplary faculty have the opportunity to teach Honors classes.

Some of the above information is taken from Mississippi State University’s Student Handbook http://students.msstate.edu/pdf/studenthandbook.pdf
Housing and Residence Life

Herbert Hall
Mississippi State, MS 39762
http://www.housing.msstate.edu/aboutus/
662-325-3555

Housing and Residence Life is a unit in the Division of Student Affairs with a goal to provide a living/learning environment which encourages and promotes student development personally and academically.

Research has shown students who live on campus are more closely connected to the academic community. They tend to perform more fully academically, pursue involvement in extracurricular and leadership development opportunities, and cultivate a long-term commitment to the institution itself.

As a self-supporting auxiliary in the university enterprise, the department is comprised of five areas where staff work diligently to make the housing experience at Mississippi State University the very best that it can be. These areas are assignments, contracts, and billing; residence life and programming; conferences, guest housing, and summer camps; maintenance, facilities, and custodial services; and budget and finance. Bed space capacity is approximately 4,800, and a variety of housing options are available for freshmen and entering students, upperclass students, and graduate students.
STUDENT COURSE LOADS AND SCHEDULES

Student Classification

- Freshman: 29 or fewer semester hours
- Sophomore: 30-59 semester hours
  - Junior: 60-89 semester hours
- Senior: 90 or more semester hours

Scholars and Graduation Honors

- 3.80 GPA or above: President’s Scholar
  - 3.50-3.79 GPA: Dean’s Scholar
- 3.80 GPA or above: Summa Cum Laude
  - 3.60-3.79 GPA: Magna Cum Laude
  - 3.40-3.59 GPA: Cum Laude
**Schedule Changes**

Students may add or drop a class on the Web by accessing their university Banner account via my.msstate.edu. During the fall and spring semesters, a student has through the fifth class day into the semester to drop a course and through the sixth class day to add a course without being assessed a fee or academic penalty. From the fifth class day through the 30th class day, a student who elects to drop a course must receive the approval of his or her advisor, will be assigned a W on his or her academic record, and will be assessed a fee. After the 30th class day, a student cannot drop courses except in documented cases of serious illness, extreme hardship, or failure of the instructor to provide significant assessment of his or her performance. A request to drop a course after the 30th class day must be approved by the student’s advisor and academic dean. A student receiving permission to drop will receive a W on his or her academic record and be assessed a fee after the last day to drop a course.

**Finding and Searching the Master Schedule Online**

Go to www.msstate.edu. Select “myState” in the upper-right corner. From the myState page, select “Class Schedule” from the list on the left side. Choose the appropriate term. For fall and spring terms, choose “All Parts of Term.” For summer, select “All” or choose a specific session. For most students, the campus will be Starkville. If known, choose a desired subject. (ex: EN – English). The search options below the line are optional and may be used to refine a search. For example, enter 1103 to view all sections on EN 1103 Composition, or use the day and time options to find a class that fits your schedule.
**Class Attendance**

With the exception of *freshmen* whose absences *must be reported*, instructors may choose to record and report the absences of all students on both the midterm (where applicable) and final grade reports submitted to the Registrar. It is necessary to report freshman absences to better assess behavior related to retention.

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**PATHFINDERS**

Pathfinders is a program at Mississippi State University that began in the fall semester of 1998. It is funded by the Office of Academic Affairs, and its purpose is to assist freshmen in becoming personally responsible and self-directed in an environment that is academically more demanding and less regulated than high school. The Pathfinders program’s primary focus is on class attendance, which is why all instructors must report freshmen absences.

The above information was taken from

http://www.pathfinders.org.msstate.edu/projectdescription.html
Incomplete Grades

A grade of I (incomplete) may be submitted in lieu of a final grade when the student, because of illness, death in his or her immediate family, or similar circumstances beyond his or her control, is unable to complete the course requirements or to take final examinations. The decision to issue a grade of I (incomplete) rests solely with the professor of record for the course. Undergraduate students who receive an I grade must complete all work within 30 calendar days from the date of the student’s next enrollment. A student who receives an I grade may make up only that part of coursework not completed because of an emergency. If a grade of I is not resolved into a passing grade within the allotted time, the grade becomes an F.

Course Retake Policy

Undergraduate students will be permitted to retake up to two courses, not to exceed eight credits undergraduate semester hours, with the original grade remaining on the transcript, but not counted towards the student’s GPA. This policy will be applied only to courses taken at Mississippi State University. For specific regulations and instructions on this policy, students should contact the Registrar’s Office or refer to Academic Operating Policy 12.20.
Withdrawal

Any student leaving the university prior to the end of the period of enrollment, except for temporary absences, should initiate withdrawal procedures at his or her academic dean’s office. By completing this procedure, the student may prevent difficulties in obtaining transcripts, or in reentering the university, and will avoid having F’s automatically recorded for all courses taken during the semester. A student who withdraws after the 10th day of classes will receive a grade of W for each course scheduled. No withdrawals will be allowed during the last two weeks before the beginning of final examinations for the fall and spring semesters, and during the last week prior to the beginning of examinations for each five-week/10-week summer term. In highly unusual circumstances resulting from extreme hardship, a student may petition to withdraw retroactively from a semester within one calendar year. The request for withdrawal will be considered only when accompanied by appropriate documentation of the situation (e.g., medical emergency or administrative error) which was related to the student’s recorded academic performance for the semester in question. Such requests must be approved by the student’s advisor, department head, dean, and the provost. For cases other than administrative error in which final grades were recorded, the student’s instructors should be consulted before a final decision is rendered and should be notified after the decision is made. In no case will more than one semester’s work be retroactively withdrawn during a student’s matriculation at Mississippi State. For further questions or concerns about adding or dropping a class, contact the Registrar’s Office at 662-325-2022 or visit www.registrar.msstate.edu.

The above information is taken from Mississippi State University’s Student Handbook
http://students.msstate.edu/pdf/studenthandbook.pdf
MISSISSIPPI STATE UNIVERSITY
2014 FALL ACADEMIC CALENDAR

All deadlines are at 12:00 midnight unless otherwise stated.

All dates and deadlines are subject to change.

August 15 ............................................. New freshmen and transfer student orientation
August 18 ............................................. New graduate student orientation
August 19 ............................................. Freshman Convocation
August 22 ............................................. Last day to drop a course without a grade (5th class day)
August 25 ............................................. Last day to register or add a course (6th class day)
August 25 – October 15 .................. Apply online via myState for December 2014 degree - $50 fee
September 1 ............................................. Labor Day Holiday - no classes scheduled
September 16 ..................................... Deadline for students receiving incomplete grades in a previous semester to submit the coursework.
September 22 - October 17 .............. Report progress grades online
September 29 ..................................... Last day to drop a course with a "W" grade (30th class day) 5:00 p.m.
October 6 ........................................... Mid-point of semester
October 15 ........................................... Last day to apply for December 2014 degree via myState - $50 fee
October 16 – October 31 ............... Late December 2014 degree application via myState - $50 fee plus $50 late fee
October 20 – October 31 ............... Faculty advising for pre-registration
October 23 and 24 ......................... Fall Break - no classes scheduled (subject to change)
November 3 – 14 .............................. Pre-registration period for spring semester
November 13 ..................................... Last day to withdraw from University (ten days of classes remaining)
November 3 – December 2 .............. Very late December 2014 degree application via myState - $50 fee plus $200 late fee
November 26, 27, 28 ....................... Thanksgiving holiday – no classes scheduled
December 1 .......................................... Classes resume
December 2 .......................................... Deadline to apply for December 2014 degree via myState - $50 fee plus $200 late fee
December 2 .......................................... ** Account balance must be paid before application is accepted
December 2 .......................................... Classes end
December 3, 5 ................................. Reading Days (No mandatory class assignments, requirements, meetings)
December 4, 8-11 ......................... Final examinations
December 12 ..................................... Last day for December 2014 degree applicants to pay account balance
December 13 ..................................... Starkville Campus Commencement 10:00 a.m. – All Colleges
December 15 ..................................... Final Grades Due 12:00 noon
December 23 - January 2 ............... Winter Holidays
MISSISSIPPI STATE UNIVERSITY
2015 SPRING ACADEMIC CALENDAR

All deadlines are at 12:00 midnight unless otherwise stated.
All dates and deadlines are subject to change.

January 9 ........................................ New freshman and transfer student orientation
January 12 ....................................... New graduate student orientation
January 16 ....................................... Last day to drop a course without a grade (5th class day)
January 19 – February 28 ...................... Apply online via myState for May 2015 graduation - $50 fee
January 19 ....................................... Holiday
January 20 ....................................... Last day to register or add a course (6th class day)
February 10 ....................................... Deadline for students receiving incomplete grades in a previous semester to submit the coursework.
February 23 ..................................... Last day to drop a course with a “W” grade (30th class day) 5:00 p.m.
February 23 – March 6 ......................... Report progress grades online
February 28 ..................................... Last day to apply for May 2015 degree via myState - $50 fee
March 1 – March 31 ............................. Late May 2015 degree application via myState – $50 fee plus $50 late fee
** Account balance must be paid before application is accepted
March 2 ............................................. Mid-point of semester
March 9 – 13 ..................................... Spring Break – no classes scheduled (dates subject to change)
March 23 – April 3 ................................ Faculty advising for pre-registration
March 31 ............................................. Last day to apply for May 2015 degree via myState - $50 fee plus $50 late fee
April 1 – April 29 ................................. Very late May 2015 degree application via myState - $50 fee plus $200 late fee
** Account balance must be paid before application is accepted
April 3 ............................................. Holiday
April 6 – April 17 ................................. Pre-registration period for summer and fall semesters
April 15 ............................................. Last day to withdraw from University (ten days of classes remaining)
April 29 ............................................. Deadline to apply for May 2015 degree via myState - $50 fee plus $200 late fee
** Account balance must be paid before application is accepted
April 29 ............................................. Classes end
April 30 ............................................. Reading Day (No mandatory class assignments, requirements, meetings)
May 1 – 7 .......................................... Final examinations
May 2, 8, 9 ......................................... Make-up days (if needed)
May 8 ............................................. Last day for May 2015 degree applicants to pay account balance
May 11 ............................................. Final grades due 12:00 noon
May 15 ............................................. Commencement – 7:00 p.m. Friday

Bagley College of Engineering;
Swalm School of Chemical Engineering;
College of Veterinary Medicine;
College of Agriculture & Life Sciences; School of Human Sciences;
College of Forest Resources; College of Education

May 16 ............................................. Commencement – 10:00 a.m. Saturday
College of Arts & Sciences; College of Architecture, Art and Design;
School of Architecture; College of Business; Adkerson School of Accountancy
In case of emergency.................................................................911
MSU Police Department..................................................662-325-2121
Starkville Police Department (non-emergencies).......662-323-4134
Campus-wide emergency info line......................662-325-5555
Longest Student Health Center.................................662-325-7539
OCH Regional Medical Center
  Main number.............................................................662-323-4320
  Emergency room......................................................662-615-2692
Emergency phone number: 662-325-5555

Should a university-wide catastrophic event take place, the university has set up a phone number to call for information, 662-325-5555. Under normal situations, this number will have a prerecorded message indicating that everything is normal on campus.
The Mississippi State University Police Department is dedicated to providing the highest quality law enforcement and crime prevention services to our campus community. The police department understands the overall academic mission of the university and strives to play a vital role in enhancing that mission through crime prevention, education, inspection, and enforcement. The MSUPD consists of 30-plus sworn officers who are certified through the Mississippi Law Enforcement Officers’ Training Academy and have constable powers under authority of state statute. They also are responsible for enforcement of university rules and regulations as well as the laws of the state of Mississippi on the Mississippi State campus. Police jurisdiction includes all university owned, rented or leased property. The MSUPD stresses staff education in the form of in-service training and participation in local and state training seminars.
Weapon Possession

Many students and faculty members are hunters. However, the possession of any weapon on campus is of serious concern to the university. Under most circumstances, possession of a weapon is a violation of university policy and state law. Any individual found in possession of a weapon may be subject to arrest and confiscation of the weapon. It is a felony for a student to possess a weapon on campus.

Alcohol & Illegal Drugs

Mississippi State University prohibits the unlawful possession, use or distribution of illicit drugs and alcohol on university property. Any person failing to observe the drug and alcohol policy will be subject to sanctions by the university in accordance with established disciplinary procedures. In addition to university sanctions, any person found in violation of the drug and alcohol policy may be referred to the appropriate authorities for prosecution. Legal sanctions may include fine, imprisonment or both.

Crisis Intervention and Management

Emergency web site
www.emergency.msstate.edu

In case of an emergency, a blue or yellow banner will provide information at the top of the MSU home page at www.msstate.edu. The MSU emergency Web site also will be updated to inform students, faculty, staff, parents, and others about the threat on campus.
Maroon Alert is comprehensive array of communication channels to let you know when emergency conditions are developing. One or all of these channels may be used during an emergency situation. Most emergencies are generally weather related, but Maroon Alert communication is used for any emergency that requires taking safety measures. KNOW THE MAROON ALERT CHANNELS: Always check the MSU web page. In an emergency situation, a blue banner at the top of the page usually provides information; a yellow banner indicates a more serious condition. Other information may be provided in the announcements section of the page. During an active emergency, information is updated on the MSU emergency web page at emergency.msstate.edu. The information also is accessible by smartphones.

- **Campus email**: To provide more detailed information, email giving additional instructions may be sent campus-wide. This may sometimes take 10-15 minutes for delivery.

- **Instant message**: Emergency messages may also be broadcast by Groupwise messenger for those who are using that system.

- **Campus media**: Information is shared through campus radio station wmsv-fm (91.1) and mstv-tv, the campus television channel, as well as through the online edition of the campus newspaper, The Reflector.

- **Social media**: According to the situation, messages may also be posted to the official Twitter and Facebook feeds for Mississippi State University.

- **Text messages**: This channel is used only for situations of imminent risk requiring action. Because of the volume of users, delivery may take as long as 15 minutes.
HOW TO RECEIVE MAROON ALERT TEXT MESSAGES

To receive Maroon Alert text messages on a cell phone, an individual must provide a cell phone number to the MyBanner system. The procedure follows:

1. Log in to MyBanner at oncampus.msstate.edu/cp/home/login
2. Click on “Personal Information”
3. Click on “Update Your Directory and Address Information”
4. Enter a cell phone number in the “Maroon Alert” cell phone number field
5. Click on “Update/Verify Directory Information” to save this information. The cell phone number that you entered will be used for text message notifications in the event of a campus emergency requiring immediate action. It occasionally will also be used for tests of the Maroon Alert text message capability.

HOW DO YOU KNOW WHEN DANGER HAS PASSED?

Maroon Alert messages do not declare “all clear.” Typically, you will be advised to exercise caution as you return to normal activities. Continue to use good judgment and take personal responsibility for your safety.

Emergency sirens: These always mean “seek safety.”

Loudspeaker notifications: Loudspeakers in central campus locations will be used to provide additional instructions if conditions warrant.

The above information is taken from Mississippi State University’s Student Handbook http://students.msstate.edu/pdf/studenthandbook.pdf
Medical Services

OCH REGIONAL MEDICAL CENTER

400 Hospital Road
Starkville, MS 39759
www.och.org
662-323-4320
662-615-2692 – Emergency room

OCH Regional Medical Center is located just north of town and provides comprehensive hospital services that include a fully staffed emergency room.
LONGEST STUDENT HEALTH CENTER

360 Hardy Road • P.O. Box 6338
Mississippi State, MS 39762
www.health.msstate.edu
662-325-2431

Health is of primary importance, and Mississippi State provides excellent facilities to help maintain your well-being. The John C. Longest Student Health Center is operated by the Division of Student Affairs to provide comprehensive, accessible, high-quality, and economical health care to the Students and Faculty at Mississippi State University.

Longest Pharmacy

- Full-service pharmacy 662-325-8205
- Accept prescription transfers.
- Pharmacy will file insurance claims.
- Pharmacy accepts most major pharmacy coverage plans.

Class excuses

The Longest Student Health Center can provide verification that a student was seen and when. This does not excuse the student from class. It is the student’s responsibility to make arrangements with the instructor as to how absences will be handled.
CAMPUS DINING

Dining Services
85 Old Main Street • P.O. Box 6229
Mississippi State, MS 39762
www.msstatedining.com
662-325-0923

The Marketplace at Perry Dining Hall
This all-you-care-to-eat dining facility is located in the heart of campus. Perry offers continuous dining throughout the day.

Real Food on Campus at the Templeton Athletic Academic Center
This all-you-care-to-eat dining facility is located near Humphrey Coliseum. The new dining hall offers a grill, salad bar, hot bar, and other options for the campus community.

P.O.D. Market in the Colvard Student Union
A full-scale convenience store, P.O.D. Market is fully stocked with a vast selection of snacks, drinks, grab-and-go items, and health and beauty products.

Starbucks at Colvard Student Union
A complete selection of Starbucks’ coffees, specialty drinks, espresso beverages, snacks, and desserts is conveniently located in the Union.

Einstein Bros. Bagels at Mitchell Memorial Library
This is a deli and coffee café that serves a wide assortment of fresh baked bagels, sandwiches, salads, wraps, and a full line of coffee and espresso drinks.

The Village Pizza
Located in Griffis Hall and open until 1 a.m. Monday through Friday, this eatery offers fresh pizzas, delicious po-boys, and refreshing smoothies.
Burger King
Located in the Roberts Building, Burger King provides the campus with a full-scale menu, and is open late at night and early in the morning.

MacArthur Café Express
McArthur Café Express offers Southern-style cooking. Located in McArthur Hall and open from 7:30 a.m. until 3:30 p.m. Monday through Friday.

State Fountain Bakery
The State Fountain offers fresh gourmet coffees, cookies, cakes, pastries, and breads.

Pegasus Dining at the Wise Center
A retail dining venue, Pegasus Dining provides a wide selection of made-to-order entrees, salads, sandwiches, vegetarian options, and desserts.

P.O.D.
Located in Hathorn Hall, this convenience store offers students the flexibility of purchasing quick and convenient snacks, grab-and-go items, frozen foods and meal replacements.
Panda Express
An authentic Asian eatery, Panda Express serves your favorite stir fry of vegetables, noodles, and rice. Spring rolls, wontons, and other side dishes are available.

Chick-Fil-A
This unique fast-food restaurant chain specializes in chicken entrees.

Zoca
A Southwestern grill, Zoca features monster burritos, quesadillas, and taco salads.

Toss It Up
Fresh made to order salads and sandwiches are offered here, with daily soup offerings!

Freshens
Bringing a fresh taste to campus in the form of smoothies, frozen yogurt, and crepes, Freshens offers everything from savory breakfast crepes to delicious desserts.

Subway
Subway offers their wide variety of sandwiches and salads. It is located next to the State Fountain Bakery located below the Marketplace at Perry.

Pizza Hut
Located in the Union, Pizza Hut serves a variety of favorite pizzas.
Starkville Life
Festivals and Events

Art in the Garden
www.starkvillearts.org
Held each May, this event allows you to tour beautiful gardens while enjoying area artists and performers.

Bulldog Bash
www.bulldogbash.org
Each fall, the Cotton District serves as the venue for this outdoor event featuring a fall pep rally with food vendors, live music on two stages, Bully and the MSU Cheerleaders.

Charles Templeton Ragtime Jazz Festival
www.library.msstate.edu/ragtime/festival/
Used as a means to enhance research in the area of Ragtime music, this festival is comprised of a blend of major and mini concerts, seminars and tours of the Charles H. Templeton, Sr. Music Museum.

Cotton District Arts Festival & Taste of Starkville
www.starkvillearts.org
This annual April festival features a 5K run, pet parade, juried arts and crafts show, live music on three stages, plant show, art show, and food from area restaurants.

International Fiesta
www.wneighbors.org
Celebrate and experience the community’s various cultures and food and dancing each April at this fun festival.

Magnolia Independent Film Festival
www.magfilmfest.com
This annual February festival offers a chance to view more than two dozen independent films.

Pumpkinpalooza
Enjoy a downtown family event featuring a locally-grown pumpkin patch, trick-or-treating with local merchants, live music and other fun, family-centered events.

Sturgis South All-Bike Motorcycle Rally
www.sturgismsrally.com
Come enjoy this weekend in August that is packed with events, including a bike show and games, area rides and tours, and live music.

Starkville Community Market
visit.starkville.org/market
The Starkville Community Market meets every Saturday morning on Lampkin Street, located in downtown Starkville off Main Street. Enjoy locally grown produce, live plants, baked goods, live music, and more!
Performing Arts

MSU Lyceum Series

Mississippi State University continues to be committed to the Arts, and one great way to expose students, faculty, staff and the community to the art of performance is the Lyceum Series. The annual Lyceum Series offers exposure to the talents of national artists in a variety of performance areas, ranging from music to drama to dance. In a broad range of programming, the Lyceum Series is an important part of expanding cultural and educational horizons. Performers for the 2014-2015 season include Merle Haggard, Chamber Orchestra Kremlin, Black Violin, Aquila Theatre Company in William Shakespeare’s *The Tempest*, and Russian National Ballet Theatre in *Sleeping Beauty*. For more information, see http://www.lyceum.msstate.edu/.

MSU-Starkville Symphony

The Starkville-Mississippi State University Symphony Association is a non-profit organization that seeks to educate, enlighten, and share classical music with Starkville and surrounding communities. Any interested musician is welcome to participate in the programs. The concert season runs from August to May each year, and all performances are free and open to the public. For more information and to view a list of performances, see http://www.starkvillesymphony.org/.
Outdoor Recreational Opportunities

Near Starkville are the John W. Starr Memorial Forest, an 8,200-acre natural woodlands park, and the Tennessee Tombigbee Waterway, which offers 1,000 miles of shoreline and 110,000 acres of land and water for fishing, boating, skiing, camping, hiking, and swimming. In addition, Starkville has a Parks and Recreation Department which maintains six public parks within the city limits (662-323-2294; www.cityofstarkville.org/sprd). Starkville in Motion promotes bike trails, hiking trails, sidewalks, and more within the city. (www.starkvilleinmotion.org)

Noxubee National Wildlife Refuge

The 48,000-acre Noxubee National Wildlife Refuge, located 13 miles south of Starkville, is home to bald eagles, alligators, red-cockaded woodpeckers, bobcats, and wild turkeys. Both hunting and fishing are allowed, and birdwatchers, hikers and photographers can enjoy numerous nature trails and observation points. (www.fws.gov/noxubee)
Starkville City Parks

George Evans Park
Located on Spring Street and includes basketball courts, playground equipment and the Gillespie Street Center.

J.L. King Senior Memorial Park
Located on North Long Street and includes basketball courts, tennis courts, a public splash-pad, pavilion, and playground equipment.

Josey Park
Located on Josey Avenue and includes playground equipment and a concrete court. Starkville’s Community Garden is located here.

McKee Park
Located on Lynn Lane and includes baseball fields, tennis courts, playground equipment, musical trail, basketball court, 2 pavilions, restroom facilities, and a concession stand for events.

Moncrief Park
Located on North Jackson Street and includes playground equipment, an inline hockey court, pavilion, public swimming pool, and Starkville’s Dog Park.

Patriots Park
Located at the corner of Whitfield Street and Avenue of Patriots and includes a pavilion and playground equipment.

Starkville Sportsplex
Located on Lynn Lane and includes youth and adult softball fields, soccer fields, a multipurpose room, indoor basketball courts, racquetball courts, a walking track, and a meeting room.
Starkville Public Schools

SUDDUTH ELEMENTARY SCHOOL
Grades K, 1, & 2
101 Greenfield Street
Starkville, MS 39759
Phone: (662) 324-4150

HENDERSON WARD STEWART ELEMENTARY SCHOOL
200 Dr. Martin Luther King, Jr Drive
Starkville, MS 39759
Ward Stewart
Grades 3 & 4
Phone: (662) 324-4160
Henderson
Grade 5
Phone: (662) 324-4100

ARMSTRONG MIDDLE SCHOOL
Grades 6, 7, & 8
303 McKee Street
Starkville, MS 39759
Phone: (662) 324-4070

STARKVILLE HIGH SCHOOL
Grades 9-12
603 Yellowjacket Drive
Starkville, MS 39759
Phone: (662) 324-4130

MILLSAPS CAREER AND TECHNOLOGY CENTER
803 Louisville Road
Starkville, MS 39759
Phone: (662) 324-4170
Oktibbeha County School District

106 West Main Street
Starkville, MS 39759
(662) 323-1472

EAST OKTIBBEHA ELEMENTARY SCHOOL
Grades K-6

WEST OKTIBBEHA ELEMENTARY SCHOOL
Grades K-6

EAST OKTIBBEHA HIGH SCHOOL
Grades 7-12

WEST OKTIBBEHA HIGH SCHOOL
Grades 7-12

Private Schools

STARKVILLE ACADEMY
505 Academy Rd
Starkville, MS 39759
(662) 323-7814
Grades K-12

STARKVILLE CHRISTIAN SCHOOL
303 Lynn Ln
Starkville, MS 39759
(662) 323-7453
Grades K-12

ANNUNCIATION CATHOLIC SCHOOL
223 N Browder St
Columbus, MS 39702
(662) 328-4479
Grades K-8
Preschools & Daycares

Note: For information only: This list does not indicate endorsement.

Emerson Preschool (Starkville Public Schools)
1504 South Louisville Street
Starkville, MS 39759
Phone (662) 324-4155
Fax: (662) 324-4126

Aiken Village Preschool
Wallace Circle Building 20
Starkville, MS 39759
Phone: (662) 325-3909

Child Development and Family Studies Center
501 Collegeview St.
Phone: (662) 325-3083

First Presbyterian Church Child Care
307 University Drive
Starkville, MS 39759
Phone: (662) 324-0726

Creative Learning Center at First Baptist Church
106 East Lampkin Street
Starkville MS 39759
Phone: (662) 323-0111

Second Baptist Church Grace and Glory Afterschool
314 Yeates Street
Starkville MS 39759
Phone: (662) 323-6177

Starkville FUMC Weekday Ministries
200 Lampkin Street
Starkville MS 39759
Phone: (662) 323-7382

A Bright Start Learning Center
507-B MLK Drive West
Starkville MS 39759
Phone: (662) 324-3910

First Baptist Church of Longview Child Development Center
976 Longview Road
Starkville MS 39759
Phone: (662) 324-619

God’s Little Giants
1599 Hwy 25 South
Starkville MS 39759
Phone: (662) 320-7003

Happy Start Learning Center
331 Hwy 82 East
Starkville MS 39759
Phone: (662) 338-5301

Little Hearts Learning Center
238 Critz Street
Starkville MS 39759
Phone: (662) 323-5682

Smiles Learning Center
128 Old West Point Road
Starkville MS 39759
Phone: (662) 324-5940

Shaggy Hound Doggy Daycare
903 Louisville Street
Starkville, MS 39759
(662) 338-9400
Nondiscrimination and Anti-Harassment Policy

“Mississippi State University is committed to assuring that the University and its programs are free from discrimination and harassment based upon race, color, ethnicity, sex, pregnancy, religion, national origin, disability, age, sexual orientation, gender identity, genetic information, status as a U.S. veteran, or any other status protected by state or federal law.”

For more information, see http://www.policies.msstate.edu/policypdfs/0303.pdf
2205 Mitchell Library (2nd Floor)
Phone: 325-2083
Fax: 717-4013
http://www.ctl.msstate.edu/

The information about local businesses and agencies is not a complete listing, but only a sample. Inclusion in this document is not an endorsement by Mississippi State University, and is for informational purposes only.

Information has been taken from MSU websites.

All photographs are from University Archives, State Snapshots, or Departmental Websites unless otherwise indicated.

Information taken from other sources is indicated.